

3 Training Programs for Teachers of the Japanese-Language

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) organizes the training programs on the Japanese language, Japanese language teaching methodology and Japanese culture for those currently working as Japanese-language teachers teaching outside of Japan.

The eligibility, duration, and content differ in every program.

[Basic conditions for each program]

* This table shows the basic conditions for each training program. However, there are additional conditions for each training program, so please check the explanation for the individual training program in this guideline and the Application Instructions.

Program	(1) Long-Term	(2) Short-Term	(2) Short-Term 【Special quota for Japanese descendants】	(3) Specific Theme	(4) Project-based	
Main Content	Japanese-language teaching methodology Japanese-language Japanese culture/ society etc.			Specific themes in fiscal 2018 (1) Teaching Japanese grammar (2) Course Design	Individual projects on Japanese-language Education	
Qualified Area	Worldwide * Except for China	Worldwide * * (see below)	Qualified areas (Central and South America, see p. 20)	Worldwide		
Applicant	Overseas educational organizations that provide Japanese language education		Educational organizations for Japanese descendants that provide Japanese language education in qualified areas	Overseas educational organizations that provide Japanese language education	Overseas educational organizations that provide Japanese language education (team application accepted)	
Teachers' eligibility	Nationality	<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan * Taiwanese are eligible Individuals who are not Japanese nationals Individuals who did not complete their compulsory education in Japan 		<ul style="list-style-type: none"> Nationals of a country in the qualified area Japanese nationals * Japanese immigrants or their offspring 	<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan * Taiwanese are eligible Japanese nationals 	
	Age	35 years old or under	55 years old or under			
	Teaching Experience	More than six months and less than five years	More than two years	More than one year	More than three years	More than five years
	Proficiency in Japanese (JLPT=Japanese-Language Proficiency Test)	Level N4 in the JLPT, Level 3 of the old JLPT, or their equivalent			Level N2 in the JLPT, Level 2 of the old JLPT, or their equivalent	Level N1 in the JLPT, Level 1 of the old JLPT, or their equivalent
Duration (tentative)	September 4, 2018-March 1, 2019	Summer June 26, 2018 - August 16 (or 20), 2018 Winter: January 9, 2019 - March 1 (or 5), 2019	January 9, 2019 - March 1 (or 5), 2019	(1) May 29, 2018 - July 5, 2018 (2) November 6, 2018 - December 13, 2018	Three to ten weeks during the period from June 1, 2018 to February 28, 2019	

* * In China excluding Hong Kong and Macau, only higher educational institutions (university/graduate school) are applicable.

Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
- (2) For those participants whose institution is located in the regions and countries marked and in the table of Appendix 2 (p. 44), the Japan Foundation will provide the following:
 - a) Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
 - b) Airport tax, foreign travel tax;
 - c) Set amount of in-kind allowances (to cover expenses necessary for participation in the program).

Remarks

- (1) Candidates may simultaneously apply to plural programs. However, candidates can only be allowed to participate in one program at most.
- (2) On the occasion of training participation, he/she cannot visit Japan accompanied by family.
- (3) The participants should devote themselves to the program and to attend every activity of the program during their stay.
- (4) Regarding the Japanese language proficiency of candidates, please view the summary of linguistic competence required for each level of the Japanese-Language Proficiency Test (JLPT) of the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>]
- (5) Preferential adoption for some training programs will be given to applicants from JF Nihongo Network (Sakura Network). For JF Nihongo Network (Sakura Network), please visit the following website. <https://www.jpf.go.jp/e/project/japanese/education/network/>
- (6) Other separate training programs are provided for organizations in Korea and China (excluding Hong Kong and Macau).
Korea: "The Intensive Training Program for Secondary School Teachers of the Japanese-Language from the Republic of Korea"
China: "The Intensive Training Program for Secondary School Teachers of the Japanese-Language from the People's Republic of China"
(Please contact the Japan Foundation, Seoul or Beijing for details.)

3 (1) Long-Term Training Program for Teachers of the Japanese-Language

Application Form: **NC-LJT**

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is designed to provide teachers of the Japanese language in overseas organizations who are early in their career with an opportunity to improve their Japanese language skills, acquire the basic teaching methodology, and deepen their knowledge of Japan.

Eligibility

Overseas educational organizations that provide Japanese language education.

Qualified Areas: Worldwide excluding China (excluding Hong Kong and Macau)

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals who are nationals of a country that has diplomatic relations with Japan;
 - * Taiwanese are eligible to apply for this program
- (3) Individuals who have not completed their compulsory education [nine years of elementary and junior high school] in Japan;
- (4) Individuals who are 35 years old or under as of December 1, 2017;
- (5) Individuals who are free from any mental or physical disabilities that would impede participation in the program;
- (6) Individuals with more than six months and less than five years of experience in teaching the Japanese language as of December 1, 2017 (teaching practice and private lessons not included);
- (7) Individuals who have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent at the time of application;
- (8) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation or any other academic institutions in Japan for more than 50 days during the period from April 2012 to December 1, 2017; and
 - * Individuals who have taken the "Special Training Program for young teachers of the Japanese Language from East Asia" implemented as part of the "Japan-East Asia Network of Exchange for Students and Youth" (JENESYS) program are able to apply
- (9) Individuals who have not previously participated in the "Graduate Program in Japanese Language and Culture," "Advanced Training Program for Teachers of the Japanese-Language," "Short-Term Training Program for Teachers of the Japanese-Language," "Training Program for Teachers of the Japanese-Language on a Specific Theme," or "Project-based Training Program for Teachers of the Japanese -Language" offered by JFJLI, Urawa.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Duration

September 4, 2018 - March 1, 2019 (tentative)

Description of the Program

(1) Subjects: Participants will be divided into groups based on the results of a placement examination to be taken upon arrival in Japan and will attend classes. In some cases, the program may be conducted in two separate courses based on the number of participants and their Japanese language proficiency.

<Japanese Language>

Participants will take classes that aim to improve their proficiency using the Japanese language that will deepen their understanding of the Japanese language and culture. Participants will have a deeper understanding of their own culture and culture of other countries through interaction with their classmates.

<Japanese Language Teaching Methodology>

Participants will be able to reaffirm their basic knowledge of teaching methods that aims to improve their proficiency. In addition, participants will experience designing, conducting and reflecting on the Japanese language classes, which in turn will help them improve their classes when they return to their respective countries.

(Example of number of class hours per week)

	Subject	Hours
Sep-Nov	Japanese language	14~17
	Japanese language teaching methodology	3~6
Dec-Feb	Japanese language	14
	Japanese language teaching methodology	6

*In addition to the above, special classes and individual instruction are provided.

(2) Cultural programs (example)

Field trips, home-stay program, visits to local schools, cultural demonstrations of tea ceremony and other traditional arts, theatre excursions, etc.

Number of Participants (Reference)

41 out of 123 applications for FY 2017

Selection policy

(1) See p. 3 for the selection policy common to all programs.

(2) Screening will be made in line with the following criteria: need for Japanese language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.

Application Deadline

December 1, 2017

Results Notification

Late April 2018

3 (2) Short-Term Training Program for Teachers of the Japanese-Language (including the "Special quota for Teachers of the Japanese-Language for Japanese descendants")

Application Form: **NC-SJT**
Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is designed to provide teachers of the Japanese language in overseas organizations, who have more than two years of experience in teaching Japanese language, with an opportunity to improve their teaching methodology and Japanese language skills, and to cultivate their ability to understand other cultures.

Special quota for Teachers of the Japanese-Language for Japanese descendants is set for the Short-Term Training Program for Teachers of the Japanese-Language (Winter Course) aimed at Japanese language teachers of Japanese descendants who teach in Japanese language educational organizations for Japanese descendants in Central and South America.

Eligibility (*Please see p. 20 for the "Special quota for Teachers of the Japanese-Language for Japanese descendants")

Overseas educational organizations that provide Japanese language education.

Qualified Areas: Worldwide. *In China excluding Hong Kong and Macau, only higher educational institutions (university or graduate school) are applicable.

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals who are nationals of a country that has diplomatic relations with Japan;
 - * Taiwanese are eligible to apply for this program
- (3) Individuals who have not completed their compulsory education [nine years of elementary and junior high school] in Japan;
- (4) Individuals who are 55 years old or under as of December 1, 2017;
- (5) Individuals who are free from any mental or physical disabilities that would impede participation in the program.
- (6) Individuals with more than two years of experience in teaching the Japanese language as of December 1, 2017 (teaching practice and private lessons not included);
- (7) Individuals who have a proficiency in Japanese of Level N4 of the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent at the time of application; and
- (8) Individuals who have not participated in a Japanese-language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Teachers of the Japanese Language") or any other academic institutions in Japan for more than 50 days during the period from April 2012 to December 1, 2017.
 - * Individuals who have taken the "Special Training Program for young teachers of the Japanese Language from East Asia" implemented as part of the "Japan-East Asia Network of Exchange for Students and Youth" (JENESYS) program are able to apply.
 - * The recipient of the "Japan Foundation Japanese-Language Institute Director's Award" of the "Long-Term Training Program for Teachers of the Japanese-Language" will be exempted from this restriction.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Duration

Two courses will take place of two months each. (Please note that the Institute may be obliged to offer a course other than the candidate's desired course.)

- (1) Summer Course: June 26, 2018 - August 20, 2018 [tentative]
 - Without optional field trip: June 26, 2018 - August 16, 2018 [tentative]
- (2) Winter Course: January 9, 2019 - March 5, 2019 [tentative]
 - Without optional field trip: January 9, 2019 - March 1, 2019 [tentative]

Description of the Program

- (1) Subjects: Participants will be divided into two groups based on the result of a placement examination to be taken upon arrival in Japan. Each group will follow either course A or B.

Course A: This course will emphasize improvements in the participants' communication skills using Japanese. The Japanese language classes will aim to improve the Japanese language proficiency of participants enabling them to apply their language skills to various situations and topics. In the classes on teaching methodology, the participants will check basic content and study how to set concrete class objectives and classroom activities.

Course B: This course will emphasize improvements in the participants' specialized skills as teachers. The Japanese language classes will aim to improve the Japanese language proficiency of participants so that they are capable of more than daily conversation by acquiring complex linguistic skills (i.e., explanation, description, and argument). In the classes on teaching methodology, the participants will examine how to use the teaching methods in the participants' own classes, while introducing, arranging, and expanding basic knowledge of teaching methods through lectures and workshops.

(Example of total class hours)

	Course A	Course B
Japanese language	65-70 hours	50-55 hours
Japanese language teaching methodology	35-40 hours	50-55 hours
Japanese culture and society	25-30 hours	
Others (Placement examination, Instruction course on computers, etc.)	15-20 hours	

- (2) Visits to local schools, demonstrations of calligraphy and other traditional arts, theatre excursions, etc. Optional programs such as homestays and field trips are planned.

Number of Participants (Reference)

70 out of 221 applications for FY 2017

Selection policy

- (1) See p. 3 for the selection policy common to all programs.

(2) Screenings will be made in line with the following criteria: need for Japanese language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution etc.

Application Deadline

December 1, 2017

Results Notification

Late April 2018

Special quota for Teachers of the Japanese-Language for Japanese descendants in the Short-Term Training Program for Teachers of the Japanese-Language (Winter Course)

Eligibility

Educational organizations for Japanese descendants that provide Japanese language education in qualified areas (Argentina, Bolivia, Brazil, Chile, Colombia, Cuba, Dominican Republic, Mexico, Paraguay, Peru, Uruguay, Venezuela).

The following individuals are eligible to participate in the program:

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program; Individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals who are Japanese nationals or nationals of the countries in the qualified areas, and residents of the same country;
- (3) Individuals who are Japanese immigrants or their offspring (in principle, up to the third generations);
- (4) Individuals who are 55 years old or under as of December 1, 2017;
- (5) Individuals who are free from any mental or physical disabilities that would impede participation in the program;
- (6) Individuals with more than one year of experience in teaching the Japanese language as of December 1, 2017 (teaching practice and private lessons not included);
- (7) Individuals who have a proficiency in Japanese of Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent (please view the official website of the JLPT [<http://www.jlpt.jp/e/about/levelsummary.html>] to find the summary of linguistic competence required for each level); and
- (8) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Teachers of the Japanese Language") or any other academic institutions in Japan for more than 50 days during the period from April 2012 to December 1, 2017.

Course Venue, Duration, Description of the Program, Selection policy, Application Deadline and Results Notification

Please see p. 18-20 for the "Short-Term Training Program (Winter Course)."

Number of Participants (Reference)

2 out of 2 applications for FY 2017

3 (3) Training Program for Teachers of the Japanese-Language on a Specific Theme (1) Teaching Japanese grammar (2) Course Design

Application Form: **NC-TJT**
Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

Training is provided on specific themes of (1) Teaching Japanese grammar and (2) Course Design in fiscal 2018, to deepen knowledge on theories and methodologies related to the theme and to improve educational capacity, with the aim of resolving issues in educational settings.

This program is targeted for teachers who are interested in the theory of Japanese language education. The participants are required to have the adequate Japanese language proficiency and experience in teaching Japanese language to learn through intensive lectures and discussions on Japanese language teaching methodology.

Both native and non-native speakers of Japanese may participate in this program.

Eligibility

Overseas educational organizations that provide Japanese language education.

The following individuals are eligible to participate in the program:

- (1) Individuals who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals studying to become Japanese language teachers at the time of application are not eligible;
- (2) Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan;
* Taiwanese are eligible to apply for this program
- (3) Individuals who are 55 years old or under as of December 1, 2017;
- (4) Individuals who are free from any mental or physical disabilities that would impede participation in the program;

- (5) Individuals with more than three years of experience in teaching the Japanese language as of December 1, 2017 (teaching practice and private lessons not included);
- (6) Individuals who have a proficiency in Japanese of Level N2 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent;
- (7) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Teachers of the Japanese Language") or any other academic institutions in Japan for more than 50 days during the period from April, 2017 to March, 2018 (including plans to attend); and
- (8) Individuals who have not previously participated in the training program of the same specific theme of the "Training program for Teachers of the Japanese-Language on a Specific Theme" conducted by the Japan Foundation.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Duration

- (1) "Teaching Japanese grammar": May 29, 2018 - July 5, 2018 (tentative)
 - (2) "Course Design": November 6, 2018 - December 13, 2018 (tentative)
- * The program may be cancelled if there are less than ten training participants.

Description of the Program

Theories and knowledge on Japanese language teaching methodologies and teaching techniques regarding a specific theme will be confirmed and shared, with the aim of improving the capacity of the participants to provide Japanese-language educational and of resolving problems in the Japanese course or classes.

(1) "Teaching Japanese grammar"

The aim of this program is to expand the knowledge and skills for teaching grammar. Participants will learn about various methods other than oral explanation; grammar lessons incorporating elements such as second language acquisition study and peer learning, to improve the practice of their own lessons.

(2) "Course Design"

Participants will learn the theories and methods necessary for course design with a focus on the consistency of goal, lesson and evaluation. In the first half of the course, participants will learn mainly the theories through the lecture and the workshop and in the latter half work on two practical trainings (task-accomplishing type of course design and revision of the Japanese language course design of their institution).

Number of Participants (Reference)

17 (10 for Course Design, 7 for Development of teaching materials) out of 36 for FY 2017

Selection policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: need for Japanese language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.
- (3) Preference will be given to applications from organizations in JF Nihongo Network (Sakura Network).

Application Deadline

December 1, 2017

Results Notification

Late March 2018

Remarks

* Candidates may apply to both "Teaching Japanese grammar" and "Course Design". However, candidates can only be allowed to participate in one theme at most.

3 (4) Project-based Training Program for Teachers of the Japanese-Language

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa** Application Form: **NC-PJT**

Training is provided to Japanese language teachers who are independently engaged in projects to resolve problems or challenges they face such as the teaching materials or curriculum development, so that they can improve their specialist knowledge and techniques in order to complete their projects. Applications as a team are accepted to accomplish certain projects. However, only three persons from each team can participate in the program. Both native and non-native speakers of Japanese may participate in this program.

Eligibility

Overseas educational organizations that provide Japanese language education. In case of a team application, the overseas educational

organization to which the team leader belongs in the event that teachers of the Japanese language from different institutions apply as a team.

The following individuals are eligible to participate in the program:

- (1) Individuals who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. In the case of a team application, it is not necessary for the members to belong to the same institution in the same country/region;
- (2) Individuals who are Japanese nationals or nationals of a country that has diplomatic relations with Japan;
*Taiwanese are eligible to apply for this program
- (3) Individuals who are 55 years old or under as of December 1, 2017;
- (4) Individuals who are free from any mental or physical disabilities that would impede participation in the program;
- (5) Individuals with more than five years of experience in teaching the Japanese language as of December 1, 2017 (teaching practice and private lessons not included);
- (6) Individuals who have a proficiency in Japanese of Level N1 in the Japanese-Language Proficiency Test (JLPT), Level 1 of the old JLPT, or their equivalent; and
- (7) Individuals who have not participated in a Japanese language teacher training program conducted by the Japan Foundation (including the "Short-Term Training Program for Teachers of the Japanese-Language" or "Project-based Training Program for Teachers of the Japanese-Language") or any other academic institutions in Japan for more than 50 days during the period from April 2017 to March 2018 (including plans to attend).

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Duration

Three to ten weeks during the period from June 1, 2018 to February 28, 2019.

*Participants can choose the starting date and duration. However, the starting date and duration other than the candidate's desired date and duration may be obliged to be offered depending on the project content and the availability of the Japanese-Language Institute, Urawa.

Description of the Program

Participants will carry out activities aimed at resolving issues while receiving special instruction in line with the project plan submitted during the application screening period.

Participants are requested to submit reports on the results of the training after the training's completion. It is expected that results are ultimately made public and published, in the form of a textbook, curriculum, or academic paper.

Number of Projects (Reference)

2 out of 9 Application Projects for FY 2017

Selection policy

- (1) See p. 3 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: feasibility of project, contribution of projects to the development or the resolution of issues of Japanese Language Education in the candidate's region/country, candidate's academic ability, need for Japanese language teaching programs in the candidate's region/country, application from JF Nihongo Network (Sakura Network), etc.

Application Deadline

December 1, 2017

Results Notification

Late April 2018

Remarks

*This training program is designed for teachers who are capable of working on project autonomously. For those who wish to enhance their knowledge of Japanese language education, prior participation in the training program on a specific theme or short-term training program is recommended.