

*This table shows the basic conditions for each training program. However, there are additional conditions for each training program, so please check the explanation for the individual training program in this guideline and the Application Instructions.

Program		(1) Basic	(2) Japanese Language	(3) Comprehensive Japanese Teaching Methods
Main Content		Japanese Language	Japanese Language	
		Japanese-language Teaching Methodology		Japanese-language Teaching Methodology
		Japanese Culture/Society	Japanese Culture/Society	Japanese Culture/Society
Qualified Area		Worldwide		Worldwide ** (see below)
Teacher's eligibility	Nationality	<ul style="list-style-type: none"> Nationals of a country that has diplomatic relations with Japan * Taiwanese are eligible Individuals who are NOT Japanese nationals *** (see below) Individuals who did NOT complete their compulsory education in Japan 		
	Length of Teaching Japanese-language	More than 6 months and less than 5 years	More than 6 months	More than 2 years **** (see below)
Rough guide of Japanese Proficiency	Japanese-Language Proficiency Test (JLPT)	Level N4 in the JLPT, Level 3 in the old JLPT, or their equivalent	Level N4 or N5 in the JLPT, Level 3 or 4 in the old JLPT, or their equivalent * Level N3 or higher in the JLPT is NOT applicable	Level N3 in the JLPT, Level 2 in the old JLPT, or their equivalent
	JF Standard for Japanese-Language Education (JFS)	Level A2 in the JFS or their equivalent	Level A2 in the JFS or their equivalent * Level B1 in the JFS is NOT applicable	Level B1 in the JFS or their equivalent
Duration (tentative)		August 28, 2023~ February 23, 2024	June 7, 2023~ July 21, 2023	July 17, 2023~ August 30, 2023 (Summer Course)/ October 16, 2023~ November 29, 2023 (Autumn Course)

- ** In China excluding Hong Kong and Macau, secondary educational institutions are NOT applicable.
- *** For individuals who meet the special condition for Japanese descendants, Japanese nationals or individuals who have completed their compulsory education in Japan are eligible.
- **** For individuals who meet the special condition for Japanese descendants, more than 1 year.

Eligibility (Common)

Overseas educational organizations that provide Japanese-language education will be applicants. Participants must satisfy the following conditions.

- (1) Teachers who have an employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals who are not working at overseas educational organizations teaching Japanese language or are studying to become Japanese-language teachers at the time of application are NOT eligible.
- (2) Individuals who have no mental or physical conditions that would impede participation in the program.

Course Venue

The Japan Foundation Japanese-Language Institute, Urawa (JFJLI, Urawa) (Saitama City, Saitama Prefecture)

Expense Coverage

- (1) Accommodations, meals during the program, insurance for sickness and injury during the training period.
- (2) For those participants whose institution is located in the regions and countries marked and in the table of Appendix 2 (p. 36), the Japan Foundation will provide the following:
 - a. Round-trip air tickets (discount economy class) to and from the nearest international airport from home residence;
 - b. Airport tax, foreign travel tax;

c. Set amount of in-kind allowances (to cover expenses necessary for participation in the program).

Remarks

- (1) Candidates may simultaneously apply for multiple programs. However, candidates can only be allowed to participate in one program at most.
- (2) Candidates may simultaneously apply for both "3 (1)~(3) Training Program for Teachers of the Japanese Language (Onsite)" and "3 (4) Training Program for Teachers of the Japanese Language (Online)" (p. 21~23). However, applications for online program of those who are selected to participate in onsite program will be automatically dismissed.
- (3) On the occasion of training participation, he/she cannot visit Japan accompanied by family.
- (4) The participants should devote themselves to the program and to attend every activity of the program during their stay.
- (5) Regarding the Japanese-language proficiency of candidates, please check the following website.
 - a. The summary of linguistic competence required for each level of the Japanese-Language Proficiency Test (JLPT) of the official website of the JLPT
[<https://www.jlpt.jp/e/about/levelsummary.html>]
 - b. The levels of the JF Standard for Japanese-Language Education (the JF Standard) of the official website of the JF Standard.
[https://jfstandard.jp/pdf/whole_standard.pdf]
[https://jfstandard.jp/pdf/1_global_scale_eng.pdf]
- (6) Other separate training programs are provided for organizations in Korea and China (excluding Hong Kong and Macau).
Korea: "The Intensive Training Program for Secondary School Teachers of the Japanese Language from the Republic of Korea" (approximately three weeks)
China: "The Intensive Training Program for Secondary School Teachers of the Japanese Language from the People's Republic of China" (approximately six weeks)
(Please contact the Japan Foundation, Seoul or Beijing for details.)
- (7) Please be aware that these programs may be cancelled depending on the situation of COVID-19, even after the selection. The contents of the programs may change due to the same reason, even if the programs are duly implemented.

[Special Condition for Teachers of the Japanese Language for Japanese Descendants]

Special conditions will be applied to the organizations and individuals which meet the following requirements for "3 (1) Basic Training", "3 (2) Japanese Language" and "3 (3) Comprehensive Japanese Teaching Methods".

The eligibility and conditions differ from others as below.

- Educational organizations for Japanese descendants that provide Japanese-language education in qualified areas (Argentina, Bolivia, Brazil, Chile, Colombia, Cuba, Dominican Republic, Mexico, Paraguay, Peru, Uruguay, Venezuela).
- Candidates who are elected by the applying organization must be residents of the countries in the qualified areas, and Japanese emigrants or their offspring (in principle, up to the third generations).

If the eligibility above is met, the following conditions will be applied.

- (1) Nationality: Individuals who are nationals of the countries in the qualified areas or Japanese nationals;
 - (2) Individuals who have completed their compulsory education [nine years of elementary and junior high school] in Japan are also eligible.
 - (3) Lengths of Teaching Japanese-Language (just for "Comprehensive Japanese Teaching Methods Program"): Individuals with more than one year of experience in teaching the Japanese language as of December 1, 2022 (teaching practice and private lessons not included);
- * The conditions of Japanese proficiency and the participation of training programs in Japan are the same as written in the eligibility of each program.

3 (1) Basic Training Program for Teachers of the Japanese Language

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa** Application Form: **NC-BT**

This program is a six months program designed for teachers who are early in their career with an opportunity to improve their Japanese-language skills, acquire the basic teaching methodology, and deepen their knowledge of Japan.

Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(* The eligibility (1) and (2) differs for the individuals who meet the "Special Condition for Teachers of the Japanese Language for Japanese Descendants". Please see p. 18)

- (1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

* Taiwanese are eligible to apply for this program.

- (2) Individuals who have NOT completed their compulsory education [nine years of elementary and junior high school] in Japan;
- (3) Length of teaching Japanese-Language: Individuals with more than six months and less than five years of experience in teaching Japanese language as of December 1, 2022 (teaching practice and private lessons not included);
- (4) Japanese proficiency: Individuals who have proficiency in Japanese as either of the following at the time of application:
- Level N4 in the Japanese-Language Proficiency Test (JLPT), Level 3 of the old JLPT, or their equivalent
 - Level A2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
- (5) The participation of training programs in Japan: Individuals who have not participated in a Japanese-language teacher onsite training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month.

Duration

August 28, 2023~February 23, 2024 (tentative)

Description of the Program

Participants will be divided into groups based on the results of a placement examination to be taken upon arrival in Japan and will attend classes. In some cases, the program may be conducted in two separate courses based on the number of participants and their Japanese-language proficiency.

(1) Japanese Language

Participants will take classes that aim to improve their proficiency using the Japanese-language through various language activities.

(2) Japanese-Language Teaching Methodology

Participants will organize their basic knowledge of teaching methods, recognize their problems through trial classes and review of their Japanese teaching activities, and consider the solution.

(3) Japanese culture / Japanese society

Participants will have exposure to Japanese culture and society in a real situation that will deepen their understanding of the Japanese-language and culture. (Field trips and cultural programs are also planned)

Participants will obtain cross-cultural understanding ability which means deeper understanding of their own culture and deeper understanding and respecting of culture of other countries through interaction with their classmates.

In addition to (1), (2) and (3), special classes and individual instruction for trial classes are provided.

Selection Policy

- (1) See p. 2 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.
For JF Nihongo Network (Sakura Network), please visit the following website.
<https://www.jpf.go.jp/e/project/japanese/education/network/>
- (3) Higher priority will be given to applicants aged 35 or under as of December 1, 2022

Number of Participants (Reference)

50 out of 129 applications for FY 2022

Application Deadline

Apply through Online Application Portal by 12 noon, December 2, 2022 (Japan Standard Time)

Results Notification

Within April 2023

3 (2) Japanese-Language Program for Teachers of the Japanese Language

Application Form: NC-JT

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is a six weeks program designed to provide an opportunity to improve their Japanese-language skill which is necessary as teachers of Japanese-language. There will be NO lessons of Japanese-language teaching methodology.

Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(* The eligibility (1) and (2) differs for the individuals who meet the "Special Condition for Teachers of the Japanese Language for Japanese Descendants". Please see p. 18)

(1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

* Taiwanese are eligible to apply for this program.

(2) Individuals who have NOT completed their compulsory education [nine years of elementary and junior high school] in Japan;

- (3) Length of teaching Japanese-Language: Individuals with more than six months of experience in teaching the Japanese-language as of December 1, 2022 (teaching practice and private lessons NOT included);
- (4) Japanese proficiency: Individuals who have proficiency in Japanese as either of the following at the time of application;
- Level N4 or N5 in the Japanese-Language Proficiency Test (JLPT), Level 3 or 4 of the old JLPT, or their equivalent
 - Level A2 in the JF Standard for Japanese-Language Education (JFS), or the equivalent
- * Those who have the proficiency in Japanese more than the level of [a.] or [b.] are not expected for this program.
- (5) The participation of training programs in Japan: Individuals who have NOT participated in a Japanese-language teacher onsite training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month during the period from April 2017 to December 1, 2022.

Duration

June 7, 2023~July 21, 2023 (tentative)

Description of the Program

(1) Japanese Language

Participants improve their proficiency using the Japanese language which is necessary as teachers of Japanese language through several language activities. Also, participants will organize knowledge about Japanese language such as vocabulary and grammar.

(2) Japanese Culture/ Japanese Society

Participants will learn and experience Japanese culture and society that could be introduced to their Japanese-language classes by several ways such as lectures and workshops. Participants will obtain cross-cultural understanding ability through interaction with their classmates. In addition, field trip, visits to local schools and cultural demonstration such as tea ceremony are planned.

Selection Policy

- (1) See p. 2 for the selection policy common to all programs.
- (2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.
- For JF Nihongo Network (Sakura Network), please visit the following website.
<https://www.jpf.go.jp/e/project/japanese/education/network/>
- (3) Higher priority will be given to applicants aged 55 or under as of December 1, 2022.

Number of Participants (Reference)

50 out of 115 applications for FY 2022

Application Deadline

Apply through Online Application Portal by 12 noon, December 2, 2022 (Japan Standard Time)

Results Notification

Within April, 2023

3 (3) Comprehensive Japanese Teaching Methods Program for Teachers of the Japanese Language

Application Form: **NC-MT**
 Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa**

This program is a six weeks program designed to provide an opportunity to improve the teaching methodology. This program will be conducted twice in FY 2023. There will be NO lessons for improving Japanese-language skill.

Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide.

* In China excluding Hong Kong and Macau, secondary educational institutions (junior high school and high school) are NOT applicable.

The following individuals are eligible to participate in the program:

(* The eligibility (1), (2) and (3) differs for the individuals who meet the "Special Condition for Teachers of the Japanese Language for Japanese Descendants". Please see p. 18)

(1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

* Taiwanese are eligible to apply for this program.

(2) Individuals who have not completed their compulsory education [nine years of elementary and junior high school] in Japan;

(3) Length of teaching Japanese-language: Individuals with more than two years of experience in teaching the Japanese-language as of December 1, 2022 (teaching practice and private lessons NOT included);

(4) Individuals who have proficiency in Japanese as either of the following at the time of application;

- Level N3 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent
- Level B1 in the JF Standard for Japanese-Language Education (JFS), or the equivalent

(5) Individuals who have NOT participated in a Japanese-language teacher onsite training program conducted by the Japan Foundation or any other academic institutions in Japan for more than one month during the period from April 2017 to December 1, 2022. The recipient of the "Japan Foundation Japanese-Language Institute Executive Director's Award" of the "Long-Term Training Program for Teachers of the Japanese-Language" will be exempted from this restriction.

Duration

Two courses will take place of six weeks each. (Please note that JFJLI, Urawa may be obliged to offer a course other than the candidate's desired course.)

(Summer Course) July 17, 2023—August 30, 2023 (tentative)

(Autumn Course) October 16, 2023—November 29, 2023 (tentative)

Description of the Program

(1) Japanese-Language Teaching Methodology

This program is aimed to introduce, organize and expand knowledge on Japanese teaching methodology with the aim of improving expertise as a teacher. In addition, participants will review each participant's educational site and consider how to solve the problem utilizing the content of this training program. In the class, participants will read literature and materials written in Japanese, or discuss in Japanese.

(2) Japanese Culture/Japanese Society

Participants will take lectures and workshops to consider the contents and methods of culture introduction as part of Japanese-language education or cross-cultural understanding education

Selection Policy

(1) See p. 2 for the selection policy common to all programs.

(2) Screenings will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpf.go.jp/e/project/japanese/education/network/>

(3) Higher priority will be given to applicants aged 55 or under as of December 1, 2022.

Number of Participants (Reference)

32 out of 107 applications for FY 2022

Application Deadline

Apply through Online Application Portal by 12 noon, December 2, 2022 (Japan Standard Time)

Results Notification

Within April 2023

3 (4) Online Training Program for Teachers of the Japanese Language

Section in Charge: **Teachers Training Section, the Japan Foundation Japanese-Language Institute, Urawa** Application Form: **NC-OT**

This program is an online training program for those currently working as Japanese-language teachers teaching outside of Japan to learn the theory and basic knowledge for teaching themes related to Japanese-language teaching methods.

For FY 2023, we will provide two themes as follows: (1) "Teaching Japanese Characters" and (2) "Assessment of Language Learning".

All programs will consist of pre-study sessions for all participants, as well as live sessions, individual consultations, and post-session assignments.

In the pre-study, participants study individually using newly prepared materials from the Japan Foundation Japanese-Language Institute, Urawa, as well as working on assignments.

In the live session, all participants are connected online with the Japan Foundation Japanese-Language Institute, Urawa enabling them to discuss their prior studies, which allows them to confirm and deepen their understanding of the content.

In addition, we are planning to start an online self-study course during FY 2023. Further details will be announced on the website at a later date.

Description of the Program

Theme	Objective
(1) Teaching Japanese Characters	The purpose of this theme is to understand the knowledge, theory and basic teaching methods necessary for teaching character centering on "kana".
(2) Assessment of Language Learning	The purpose of this theme is to understand the basic knowledge for assessing language learning and the points to keep in mind when assessing with tests and portfolios.

Duration (tentative)

Theme	Duration
(1) Teaching Japanese Characters	A May 16 (Tue.), 2023 to June 19 (Mon.), 2023 Live session (5 times): Tuesdays 10:00 a.m.-11:30 a.m. (JST)
	B May 17 (Wed.), 2023 to June 20 (Tue.), 2023 Live session (5 times): Wednesdays 3:00 p.m.-4:30 p.m. (JST)
(2) Assessment of Language Learning	A May 18 (Thu.), 2023 to June 21 (Wed.), 2023 Live session (5 times): Thursdays 3:00 p.m.-4:30 p.m. (JST)
	B May 19 (Fri.), 2023 to June 22 (Thu.), 2023 Live session (5 times): Fridays 10:00 a.m.-11:30 a.m. (JST)

* The schedule for each theme may be changed, shortened or extended for 1 to 2 weeks.

* The content is the same for both classes A and B.

* Make sure to check the local date and time since the duration is presented with the Japan Standard Time (JST).

* Live session is planned to take approximately 90 minutes for each.

Eligibility

Overseas educational organizations that provide Japanese-language education.

Qualified Areas: Worldwide

The following individuals are eligible to participate in the program:

(1) Nationality: Individuals who are nationals of a country that has diplomatic relations with Japan;

* Taiwanese are eligible to apply for this program.

(2) Teachers who have employment relationship with the applying organization where it is agreed that they will continue to work after completing this program. Individuals who are not working at overseas educational organizations teaching Japanese language or are studying to become Japanese-language teachers at the time of application are NOT eligible;

(3) Japanese Proficiency: Individuals who have proficiency in Japanese as either of the following at the time of application:

a. Level N3 in the Japanese-Language Proficiency Test (JLPT), Level 2 of the old JLPT, or their equivalent

b. Level B1 in the JF Standard for Japanese-Language Education (JFS), or the equivalent

(4) Length of teaching Japanese-language: Individuals with more than two years of experience in teaching Japanese language as of December 1, 2022 (teaching practice and private lessons NOT included).

Number of Participants (Reference)

87 out of 171 ((1) JF Standard for Japanese-Language Education: 10 out of 20, (2) Teaching Spoken Interaction: 22 out of 26 (A: 12/B: 10), (3) Teaching Japanese Grammar: 14 out of 33 (A: 7/B: 7), (4) Japanese-Language Education and Culture: 11 out of 20, (5) Teaching Writing: 19 out of 48 (A: 10/B: 9), (6) Teaching Reading Comprehension: 11 out of 24) for FY 2022

Selection Policy

(1) See p. 2 for the selection policy common to all programs.

(2) Screening will be made in line with the following criteria: need for Japanese-language teaching programs in candidate's region/country, application from JF Nihongo Network (Sakura Network), candidate's Japanese-language proficiency, teaching experience, teaching position (full-time or part-time) and influence in and out of the institution, etc.

For JF Nihongo Network (Sakura Network), please visit the following website.

<https://www.jpf.go.jp/e/project/japanese/education/network/>

(3) Higher priority will be given to applicants aged 59 or under as of December 1, 2022.

(4) Individuals who have participated and are scheduled to participate in the onsite training program(s) for teachers of the Japanese-Language in JFJLI during the period of April 1, 2017, to March 31, 2023, are not given higher priority.

Application Deadline

Apply through Online Application Portal by 12 noon, December 2, 2022 (Japan Standard Time)

Results Notification

Within April 2023

Remarks

- (1) Candidates may simultaneously apply for multiple themes. There is possibility for candidates to be selected for multiple themes.
- (2) Candidates may simultaneously apply for both "3 (1), (2), (3) Training Programs for Teachers of the Japanese Language (Onsite)" and "3(4) Training Programs for Teachers of the Japanese Language (Online)". However, applications for online program of those who are selected to participate in onsite program will be automatically dismissed.
 - * Those who have participated in online program this year may apply for onsite program another year.
- (3) Participants shall arrange all the necessities (communication devices such as Desktop/Laptop computer or tablet, internet connection, web camera, microphones, etc.) to participate in online classes. Communication costs are borne by participants.
- (4) Participants are requested to ensure a quiet environment suitable for attending the online program.
- (5) Regarding the Japanese-language proficiency of candidates, please check the following website.
 - a. The summary of linguistic competence required for each level of the Japanese-Language Proficiency Test (JLPT) in the official website of the JLPT
[<https://www.jlpt.jp/e/about/levelsummary.html>]
 - b. The levels of the JF Standard for Japanese-Language Education (the JF Standard) in the official website of the JF Standard
[https://jfstandard.jp/pdf/whole_standard.pdf]
[https://jfstandard.jp/pdf/1_global_scale_eng.pdf]

4 Program for Specialists in Cultural and Academic Fields

Application Form: **KC-G**

Division in Charge: **Educational Training Section, the Japan Foundation Japanese-Language Institute, Kansai**

With the aim of providing support to specialists who require Japanese-language proficiency in order to smoothly execute their specialist work and research activities (such as researchers, graduate students, librarians, and museum and art museum curators), this program provides training for the acquisition of practical Japanese-language proficiency through a curriculum that is tailored to the characteristics of the respective specialist work, conducted at the Japanese-Language Institute, Kansai.

[Two-month course]

This course focuses on general Japanese-language proficiency and aims to assist participants to improve speaking, listening, reading, and writing skills. There are also classes aimed to improve Japanese skills necessary to gather and output information for the participants' specialized work/research. The course also includes social events with the Japanese graduate school students, etc. Participants are required to make a presentation about their research themes at the end of the course.

Duration

From mid-January 2024 to early March 2024

[Five-month course]

The five-month course is a course where participants work on increasing their level of functional Japanese, and especially the required language abilities for conducting actual specialized work/research. During the training course, participants will independently conduct interviews with specialists in their field as well as plan their own trips to visit related facilities and, as they gather and understand research materials, they will be able to acquire the skills needed to exchange, collect, and report information in Japanese. The participants will need to independently plan their activities with an explicit theme. Participants are required to make a presentation about their research themes as their accomplishments of the course and specialized activities conducted during their stay in Japan at the end of the course.

Duration

From mid-July 2023 to mid-December 2023

Eligibility

Individuals must fulfill the following to apply:

- (1) Individuals who fulfill A or B and need Japanese-language proficiency to carry out their specialized work and research activities.
 - A. Individuals who fulfill at least one of the following requirements and have an employment relationship with the organization outside Japan they are currently affiliated with, at the time of participation in the program. It is expected that participants will continue working in the aforementioned affiliated organization after completing this program.
 - a. Individuals who carry out research activities as teachers (professors, instructors, teaching assistants, etc.), researchers, etc., at institutions of advanced education, such as universities, research centers, or other research organizations.
 - b. Individuals who are engaged in a job of specialized research work in public sector organizations, such as government agencies, think tanks, etc.
 - c. Individuals who are currently engaged in full-time librarian work at universities, colleges, other institutions of advanced education,