

# Support Program for Organizations Providing Japanese-Language Education for Living and Working (Grants) Application Instructions

For Fiscal 2026-27 [JN-NK 2026]



## 1. Objectives

This grant program supports the costs of purchasing teaching materials, as well as the printing and binding of *IRODORI: Japanese for Life in Japan*\*, by organizations and groups that provide Japanese-language education necessary for people living and working in Japan, including those who plan to come to Japan under the Specified Skilled Worker status of residence.

\*About *IRODORI: Japanese for Life in Japan*:

The Japanese-language coursebook "*IRODORI: Japanese for Life in Japan*" is a textbook for foreign people to learn basic Japanese communication skills that are needed for daily life and working in Japan. IRODORI is made up of three parts: Starter (A1), Elementary 1 (A2), and Elementary 2 (A2). You can download it from the following websites for free.

Japanese : <https://www.irodori.jpf.go.jp/index.html>

English : <https://www.irodori.jpf.go.jp/en/index.html>

Editions in other languages : <https://www.irodori.jpf.go.jp/editions.html>

## 2. Eligible Areas

Mongolia, Bangladesh, Nepal, Sri Lanka, and Uzbekistan

In principle, eligible areas are countries where JFT-Basic is conducted, but where there is no Japan Foundation (the "JF") overseas office.

## 3. Eligible Projects

- (1) Projects implemented within FY2026 (between April 1, 2026, and March 31, 2027).
- (2) The purchase of teaching materials, or the printing and binding of *IRODORI: Japanese for Life in Japan*, for use in Japanese-language education for the purpose of living and working in Japan.
- (3) Projects will fulfill the following requirements:
  - a. The project's objectives would be impossible or difficult to achieve without the provision of a grant.
  - b. The plan and implementation method must be appropriate and there must be sufficient expectation that the project will yield positive results.
  - c. Projects must not be used for religious or political purposes.

## 4. Eligible Applicants

- (1) Organizations or groups that are in the areas identified in Section 2 above and are providing Japanese-language education necessary for people living and working in Japan, including those who plan to come to Japan under the Specified Skilled Worker status of residence. Applications from individuals will not be accepted.
- (2) In principle, the JF does not provide grants for:
  - a. Japanese national government organs, local governments, incorporated administrative agencies, and local incorporated administrative agencies;
  - b. Organizations, institutions, and facilities attached to or established by the organizations in "a." (excluding organizations with their own legal personalities such as incorporated associations or incorporated foundations);
  - c. Foreign governments (including their administrative organs, embassies, and consulates-general, but excluding educational, research, or cultural institutes); and
  - d. International organizations to which Japanese national government organs contribute.
- (3) Applicants must fulfill the following requirements in order to be eligible:
  - a. Applicants must have the capacity needed to implement the planned project(s);
  - b. The receipt of grants or support from the JF must not violate any local laws, regulations, or ordinances (please confirm before applying); and
  - c. In principle, applicants should have a bank account in the name of the organization to which the grant from the JF can be remitted, or should be able to open such an account by the time the grant is remitted.

## 5. Program Description

- (1) Project types
  - a. Grant for Purchase of Teaching Materials (I)  
This grant partially covers the costs of purchasing teaching materials that can be used in Japanese-language education for the purpose of living and working in Japan.
  - b. Grant for Printing and Binding of *IRODORI: Japanese for Life in Japan* (Ⅱ)  
This grant partially covers the costs of the printing and binding of *IRODORI: Japanese for life in Japan* for use in Japanese-language education for the purpose of living and working in Japan.

\* Applicants may apply for either of them, or for both.

\* Items purchased or printed for transfer or rental to individuals (including teachers and students at organization / groups) or other organizations are excluded.
- (2) Grant coverage  
Expenses relating the following:
  - Expenses for purchasing teaching materials.
  - Expenses for printing and binding of *IRODORI: Japanese for Life in Japan*.
- (3) Points to note
  - a. In principle, grant funds must be expended within the grant period, which JF will approve and notify based on the project schedule you fill in the Application Form. Expenses incurred

outside the grant period (before the start of the grant period or after the end of the grant period) are not eligible for the grant funding.

- b. Organizations that have continually received support from the same project type for the past 3 fiscal years will not be provided with grants unless the JF believes there is a compelling reason for them to continue receiving such support. If one does apply for a fourth consecutive fiscal year, low priority will be placed on such an application.
- c. The applicant cannot select more than one grant program administered by the JF for the same project.
- d. Grant funds cannot be expended or diverted for items other than those approved by the JF. The maximum total amount of grant funding shall, in principle, be up to at one million yen per institution. The maximum amount of grant funding shall be determined for each application after screening and consideration of the content and necessity of the individual project.
- e. Projects will not be fully funded by a grant. Self-financing or another funding source being available is a condition of applying.
- f. If unused funds remain after the completion of the grant project, the remaining funds shall be returned by a deadline to be set by the JF. Any bank charges relating to the return of grant funds are to be borne by the applicant.

## **6. Selection Policy**

Successful projects will be selected after screening has been carried out based on the following criteria:

- (1) Necessity that the JF should support the project(s);
- (2) Role of the applicant in terms of Japanese-language education in the country and region (e.g. whether the organization is accredited by the government for sending persons under the Specified Skilled Worker status of residence);
- (3) Specific outcome(s) expected;
- (4) Ripple effect in the country/region for disseminating Japanese-language skills for the purpose of living and working in Japan;
- (5) Ability to procure funds from sources other than the JF, including its own funds;
- (6) Feasibility of the plan (project to be implemented, framework, schedule, etc.); and
- (7) Safety and security in the area of the project.

## **7. Application Procedures**

- (1) Application deadline  
December 2, 2025, 1 p.m. (Japan Standard Time)
- (2) How to apply
  - a. Download the application documents from the website below:  
<https://www.jpof.go.jp/e/program/japanese.html>
  - b. Complete your application documents, following the Application Instructions and the Application Documents Completion Guide.

- c. Upload your application documents to the Online Application Portal.

Online Application Portal: <https://www.apply.jpf.go.jp>

\* Visit the website to view the manual for this procedure.

(3) Notification of results

After Late April 2026

(4) Points to note

- a. Applications sent by mail, fax, or e-mail directly to JF or embassies/consulates-general of Japan cannot be accepted.
- b. If any of the documents are missing, the application will be excluded from consideration due to deficiency in the documentation.
- c. Applicants must promptly notify the JF if any of the information given on the application changes.
- d. If the application is selected, the grant amount applied for will be assessed in accordance with the JF's regulations, level of prices in the country, and balanced with other projects applied for by other applicants. The final grant amount may be much less than the amount requested as a result of the assessment.

## **8. Terms of Agreement**

By applying to our program, the applicant will be deemed to have agreed to this statement:

(1) Obligations

- a. The Grantee shall carry out the Grant Project as described in the Application Form and, if there is any change in the Grant Project (except "minor changes"), shall promptly report to, and obtain approval from, the JF.
- b. The Grantee shall acknowledge the JF's financial support when the Grantee publicizes the Grant Project.
- c. Teaching materials, and other items acquired through the grant must be appropriately managed and used in line with the project purposes, and be utilized efficiently according to the purpose of the grant even after the grant program ends.
- d. During the implementation of the Grant Project if the JF considers it to be necessary it may request the submission of a report from the Grantee concerning the status of implementation of the Grant Project and the use and management of teaching materials purchased with the grant. If it is recognized that the Grantee is not implementing the project in accordance with the details that were the basis for deciding to provide funding, or other attached conditions, the provision of the grant may be halted.
- e. The Grantee shall submit the Final Report about activities and expenditures upon completion of the project. Based on the report, the JF will finalize the grant amount. If there is any remaining balance from the grant, the Grantee shall refund it to the JF according to its instructions. Fees or charges incurred for refunding shall be borne by the Grantee.
- f. The Grantee shall prepare account books and documented evidence (receipts, etc.) pertaining to all revenues and expenditures relating to the Grant Project and retain them for 5 years from

the year after the year during which the Grant Project was completed.

- g. The JF is intolerant of any fraudulent activity by applicants during the application process and throughout the grant period. Once a grant has been provided, committing any form of fraud with regard to the JF grant funds could result in penalty measures such as a revocation of the decision to provide a grant in whole or in part, the required return of the rescinded portions of the grant including additional charges, late payment charges, suspension of the applicant's eligibility to apply for a grant for a certain period of time, and/or other legal actions (Ref. "Act on Regulation of Execution of Budget Pertaining to Subsidies, etc." (Act No. 179 of 1955)).
- h. The Grantee should comply with any other conditions that were appended at the time of the decision to provide a grant.

(2) Disclosure of information on the project

- a. If the project is selected, the information such as the name of the applicant/organization and the outline of the project will be made public in the Detailed Annual Reports of the JF (*Kokusai Koryu Kikin Jigyo Jisseki*), the Annual Report, on the JF's website and in other public relations materials.
- b. When the JF receives a request for disclosure of information in accordance with the "Act on Access to Information Held by Incorporated Administrative Agencies" (Act No. 140 of 2001), application forms submitted to the JF, except for non-disclosure information stipulated in such act, will be disclosed, in principle.

(3) Handling of personal information

- a. Compliance with applicable laws

To the extent applicable, the JF will comply with the "Act on the Protection of Personal Information" (Act No. 57 of 2003) (the "Act"), related Cabinet Orders and Ministerial Orders, and various guidelines established by the Personal Information Protection Commission and any agencies authorized by the said Commission, the "EU General Data Protection Regulation (the "GDPR")," the Personal Information Protection Law of the People's Republic of China and related laws and regulations (the "Chinese Laws"), and other laws and regulations in relation to protection of personal information in relevant countries and regions, etc., and when handling any personal information, the JF will properly collect, use and control the same. For more information on the JF's efforts to protect personal information (privacy policy), please visit the following websites:

(Related to the Act): (Japanese) <https://www.jpf.go.jp/j/privacy/>  
(English) <https://www.jpf.go.jp/e/privacy/>

(Related to the GDPR): <https://www.jpf.go.jp/e/privacy/index.html#gdpr>

(Related to the Chinese Laws): [https://www.jpfbj.cn/jp/personal\\_information/](https://www.jpfbj.cn/jp/personal_information/)

- b. Acquisition of personal information

The JF may acquire the following personal information (the "Personal Information") from the applicants through the application forms, attachments, project reports, deliverables, etc. (the "Project Materials"). In addition, the JF may acquire the applicants' Personal Information through publicly available websites.

[Basic information of applicants]

Name, date of birth, nationality, permanent residence, gender, place of employment, job and work duties, home address, postal code, telephone number (including mobile phone number), fax number, e-mail address, photographs taken during or prior to the program, etc.

[Information on applicants' educational background, career history and abilities]

Resume (including educational background and career history), major achievements, foreign language proficiency, overseas residence history, overseas residence plan, contact information during the residence period, etc.

[Sensitive data on applicants]

Personal data such as bank account information

c. Purposes of use and period of personal information

- (a) Based on the consent of the applicant, the JF will use the Personal Information acquired from the applicant for screening, notification of screening results, implementation of the project, post-evaluation, and for any and all other purposes for management of applicants (the "Purposes of Use").
- (b) For the proper and smooth operation of the JF projects, any information such as the applicants' names, genders, jobs, titles, affiliations, project periods, project content, etc. will be: posted on published materials, such as the Detailed Annual Reports of the JF (*Kokusai Koryu Kikin Jigyo Jisseki*), the Annual Report and the JF's website; used for preparation of statistics materials; and used for formulation of future JF projects.
- (c) In addition to the information specified in (b) above, the applicants' contact information (i.e., address, e-mail address and phone number) will be used to: request the applicants to answer questionnaires as follow-up to the project after completion thereof; provide a notice regarding other JF projects; request the applicants to provide information for formulation of future JF projects, and so on.
- (d) The JF will handle the Personal Information of the applicants for the period necessary to achieve the Purposes of Use stated above.

d. Provision of personal information

- (a) The JF may provide the Personal Information acquired from the applicants to the following organizations, to the minimum extent necessary. The JF will make sure that the recipients take measures to ensure the security of the Personal Information.
  - i. The Ministry of Foreign Affairs of Japan, Embassies or Consulates-General of Japan, etc. (for handling of security control, support for project implementation, etc.)
  - ii. Evaluators such as outside experts, etc. (for screening, post-evaluation, etc.)
  - iii. News media and other organizations (for public relations for the projects)
  - iv. Other organizations and individuals who receive the information as needed for the projects
- (b) The Personal Information acquired from the applicants may be used or provided for purposes other than those specified in the Purposes of Use, in accordance with Article 69, Paragraph 2 of the Act, such as providing such Personal Information for administrative organs, other incorporated administrative agencies, local public entities or local incorporated administrative agencies (the "Administrative Organs") as long as the

Administrative Organs use the same within the scope necessary to conduct the affairs or services prescribed by applicable laws and regulations and where there is a reasonable ground for such use.

e. Cross-border transfer of personal information

(a) The JF may handle the Personal Information acquired from the applicants by transferring the same to the base located in Japan (including the JF headquarters) or other countries or regions for the Purposes of Use specified above. The JF shall appropriately control the Personal Information in such countries or regions.

(b) In addition to the case specified in the preceding paragraph, the JF may provide the Personal Information acquired from the applicants to necessary organizations or individuals in Japan or other countries or regions for the Purposes of Use specified above as needed for the projects, only when the conditions stipulated in laws and regulations are satisfied.

f. Security control of personal information

The JF shall endeavor to prevent unauthorized access and leakage of the Personal Information of the applicants by way of taking appropriate security control measures and control means.

g. Rights pertaining to personal information of applicant

The applicant has the right to access his/her Personal Information, correct inaccurate Personal Information, suspend the use of the Personal Information, etc., to the extent that the Act, the GDPR, the Chinese Laws and other laws pertaining to protection of the Personal Information in the relevant country or region apply.

h. Filing of objections against handling of personal information

In the case where the applicant is dissatisfied with the handling of the Personal Information in the JF, such applicant may state his/her objections to the JF to the extent permitted by the applicable laws and regulations. In accordance with the applicable laws and regulations, the applicant may also file objections to the authority that has jurisdiction over protection of the Personal Information in the country to which the applicant belongs.

i. Personal information of persons involved in the project

The Personal Information of persons involved in the project other than the applicant, which is submitted by the applicant to the JF, shall also be handled in the same manner as stipulated in a. to h. above, and therefore, the applicants should provide explanations in advance to the persons involved in the project and obtain their consent.

j. Contact information

Please use the contact details specified in "9. Contact" for any opinions, questions, etc. regarding any matters specified in this "Handling of personal information" section.

k. Revocation of consent

The applicant has the right to revoke his/her consent to any matters specified in this "Handling of personal information" section at any time. The revocation of consent does not affect the legality of the handling of the Personal Information prior to the revocation. In addition, when the applicant does not provide his/her consent or revokes his/her consent, such applicant may not be able to receive necessary information and/or services from the JF.

- (4) Depending on the spread of infectious diseases, appropriate measures may be required when implementing a project in accordance with the regulations and instructions of the relevant authorities. Please understand that the JF may unavoidably revoke its grant decision, or change the substance of its grant or the conditions attached as a result of changes in circumstances that have occurred after the decision to provide the grant.

## **9. Contact**

Planning and Development Section,  
Japanese-Language Department II  
The Japan Foundation (Headquarters)  
YOTSUYA CRUCE 1-6-4 Yotsuya, Shinjuku-ku, Tokyo 160-0004, Japan  
E-mail: nihongo\_grant2@jpf.go.jp Tel: +81-(0)3-5369-6065

- \* The Application Instructions end here. The Application Documents Completion Guide follows.



# Application Documents Completion Guide

## 1. List of Application Documents

### (1) Grant for Purchase of Teaching Materials (I)

<input checked="" type="checkbox"/>	Document	Format Specified/Free	Required/ Optional
	A Application Form	Specified (PDF)	Required
	B Overview of the Applying Institution	Specified (Word)	Required
	C Bank Account Information	Specified (Word)	Required
	D Project Sheet (I)	Specified (Word))	Required
	Copy of the estimate	Free (PDF/Word)	Required
	Overview of the applicant institution, including articles of association and bylaws ※List of directors, organizational chart, etc.	Free (PDF/Word)	Required
	Documents such as published materials ※ Submit documents that explain the institution's philosophy, details of its activities (results), etc.	Free (PDF/Word)	Required
	Plan for the current fiscal year	Free (PDF/Word)	Required
	Income and expenditure plans (activity budget) ※Submit documents showing course fees, etc.	Free (PDF/Word)	Required
	Curriculums for Japanese-language seminars and courses ※Submit documents that show the means of evaluating proficiency after the conclusion of the course.	Free (PDF/Word)	Required
	【For organizations that are accredited to send persons】 Documentary evidence of such accreditation (or a document that demonstrates that the organization has applied to the government concerned for such accreditation)	Free (PDF/Word)	
	【 For organizations participating in a Japanese-Language Teachers' Association】 Documentation that demonstrates such membership	Free (PDF/Word)	

### (2)Grant for Printing and Binding of *IRODORI: Japanese for Life in Japan* (II)

<input checked="" type="checkbox"/>	Document	Format Specified/Free	Required/ Optional
	A Application Form	Specified (PDF)	Required
	B Overview of the Applying Institution	Specified (Word)	Required
	C Bank Account Information	Specified (Word)	Required
	D Project Sheet ( II )	Specified (Word))	Required
	Copy of the estimate	Free (PDF/Word)	Required

	Overview of the applicant institution, including articles of association and bylaws ※List of directors, organizational chart, etc.	Free (PDF/Word)	Required
	Documents such as published materials ※ Submit documents that explain the institution's philosophy, details of its activities (results), etc.	Free (PDF/Word)	Required
	Plan for the current fiscal year	Free (PDF/Word)	Required
	Income and expenditure plans (activity budget) ※Submit documents showing course fees, etc.	Free (PDF/Word)	Required
	Curriculums for Japanese-language seminars and courses ※Submit documents that show the means of evaluating proficiency after the conclusion of the course.	Free (PDF/Word)	Required
	【For organizations that are accredited to send persons】 Documentary evidence of such accreditation (or a document that demonstrates that the organization has applied to the government concerned for such accreditation)	Free (PDF/Word)	
	【 For organizations participating in a Japanese-Language Teachers' Association】 Documentation that demonstrates such membership	Free (PDF/Word)	

## 2. How to Fill in the Application Documents

### A Application Form [JN-NK 2025 A]

- \* Please use Adobe Acrobat Reader to complete this form. Other applications may cause incompatibility issues.

#### 1 Application Summary:

##### (1) Name of the applying institution:

Please fill in the official name of the applying institution (university, research institution, etc.) in its original language and its official English and name Japanese translation and choose the country of its location.

##### (2) Grant projects:

Please choose the project type, and fill in project schedule for each of the projects for which you are applying. It is possible to apply for up to 2 projects.

The projects should be written on the form in order of priority.

In principle, grant funds must be expended within the grant period, which JF will approve and notify based on the project schedule you fill in the Application Form. Expenses incurred outside the grant period (before the start of the grant period or after the end of the grant period) are not eligible for the grant funding. Please keep this point when you set the project schedule.

#### 2 Applying Institution:

(3) Applying institution:

Please fill in the educational level, legal status, address, telephone number, a URL that will enable us to find the institution's information.

(4) Faculty/department that will carry out the project:

Please fill in the name of the faculty/department, etc., that will actually carry out the project at the applying institution or organization (department, faculty, division, section, center, research institute, etc.)

(5) Authorized representative:

The authorized representative is the person responsible for managing the applying institution or organization (such as a school principal).

(6) Project director:

The project director refers to the person who is responsible for implementing the project.

(7) Bursar:

The bursar is the person who represents the applying institution or organization's financial division.

\* Regarding (3), (4), (5), the same person cannot perform 2 or more of these functions. If these sections are not completed, your application cannot be accepted.

\* Please write people's names in both Japanese and English.

In addition, please ensure that people's names exactly match the name that is written in their passports. If any persons on the application do not have a passport, please ensure that the name matches some other form of official identification issued by the country in question, e.g. a driving license.

(8) Previous JF grants:

Please note the name of any grants received by the implementing department from a JF grant program in the past five years and the fiscal year in which the grant was received, if any.

## **B. Overview of the Applying Institution [JN-NK 2026 B]**

Overview of the History and the Current Status of Japanese-language Education within the Applying Institution:

Please note the applying institution's founding year, history, main activities, total number of students, number of students taking Japanese-language courses, total number of instructors, number of Japanese-language instructors, number of Japanese language courses, the main types of students (age, purpose of study), and specific details about implementation of Japanese language courses, etc.

## **C. Bank Account Information [JN-NK 2026 C]**

1 Receiving the Grant:

(1) Project Type (I) Grant for Purchase of Teaching Materials

Please select a method of receiving the grant from following, if the applicant is applying for

the Teaching Material Purchase Grant.

- a. The applying institution will receive the grant directly from the JF.

The JF cannot accept an application unless the grant can be remitted directly to a bank account belonging to the applying institution. However, if the applying institution cannot open a bank account to receive the grant for some unavoidable reason, it can delegate receipt of the remittance to a person who is related to the applying institution.

- b. The applying institution will NOT receive the grant directly from the JF.

If the applying institution would like to purchase teaching materials from a publisher, or bookstore in Japan, it is able to ensure direct payment of the purchase cost to the publisher, or bookstore. This is only available for the Teaching Material Support Grant. (Submission of a letter of attorney is required when the applying institution/organization requests to receive the grant.)

- \* If b. is chosen, the following questions 2 may remain unanswered.

(2) Project Type (II) Grant for Printing and Binding of *IRODORI: Japanese for Life in Japan*

The applying institution will receive the grant directly from the JF.

The JF cannot accept an application unless the grant can be remitted directly to a bank account belonging to the applying institution. However, if the applying institution cannot open a bank account to receive the grant for some unavoidable reason, it can delegate receipt of the remittance to a person who is related to the applying institution.

3 Bank Account:

Please provide account information.

- \* If the name of the holder of the bank account differs from the name of the applying institution, a letter of attorney from the applying institution/organization will be needed when it requests to receive the grant.

4 Transfer Currency:

The JF can only remit United States Dollar (USD) in principle.

**D. Project Sheet (I) Grant for Purchase of Teaching Materials [JN-NK 2026 D(I)]**

1 Project Summary:

Please specify the total requested amount (the total for the cost of purchasing teaching materials, including necessary shipping costs and other costs), the number of units of teaching materials that the applicants plans to buy, and the number of people generally expected to use the purchased teaching materials.

2 Quantity and Condition of Materials Owned by the Applicant:

Please describe as accurately as possible the quantity of the teaching materials and supplementary materials and supplies for promoting Japanese-language education for the purpose of living and working in Japan. Also, please provide details about the current usage and storage of the materials.

3 Reason for Application:

- (1) Need for purchasing teaching materials:

Please describe the need to buy teaching materials, as best suits the plan for the promotion of Japanese-language education for the purpose of living and working in Japan. by the applying institution or organization.

(2) Utilization of the newly-purchased teaching materials:

Please describe in line with the applying institution/group's plan for the promotion of Japanese-language education what effect the purchase of such teaching materials would have on students, and how these materials would lead to the invigoration of Japanese-language education.

4 Details:

Please provide the expected period of purchasing the new teaching materials and the proposed schedule for using the teaching materials (period, activities, names of materials to be used, number of users, and purpose of utilization).

5 Evaluation:

(1) Expected outcomes and effects:

Please describe specifically, making as much use of numbers as possible, how this project is expected to motivate Japanese-language learners seeking to live and work in Japan, and how it will increase the levels of students and teachers and develop Japanese-language education in the applying institution or organization, and country or region (e.g., increase the number of Japanese-language teachers, students studying Japanese-language, students passing the JFT-Basic or Japanese-Language Proficiency Test [JLPT], or increases in the number of students seeking to work and live in Japan, etc.).

(2) Evaluation methods:

Please describe the specific methods that will be used to evaluate the outcomes and effects described in (1) above after the project has been carried out (e.g., questionnaires and evaluations by program evaluators).

(3) Method to disseminate and pass on outcomes and effects:

Please describe specifically how you will disseminate and pass on the outcomes and effects described in (1) above after the project has been carried out to students and teachers in the applying institution and your country or region (e.g., publishing on a website, distributing reports).

6 List of Materials the Applicant Plans to Purchase:

(1) A combination of books, audiovisual materials (video tapes, CDs, DVDs, etc.) or other materials (origami, yukata, etc.) may be requested.

(2) For books, please fill in all items, including the title, volume no., author/editor names, and name of the publishing company.

(3) For audiovisual materials, please provide information to specify the goods to be purchased, including product name, brand name and name of vendor.

(4) Please specify the unit price and quantity for each item, followed by the total amount.

(5) Please specify the cost for shipment of purchases (incl. packaging fees), if any such costs are anticipated to arise. If such costs are not specified at the time of application, they will not be

covered by the grant.

- (6) If you wish the JF to pay funds directly to a publishing company or bookstore in Japan, you must submit a copy of the estimate that has been issued by the publishing company or bookstore for the teaching materials that are planned to be purchased. However, the JF can remit grant money in payment for materials to only 1 bookstore or publishing company in Japan.
- (7) Note that after the project is implemented, the grantee must submit the list of teaching materials that the grantee purchased to the JF. Materials judged as inappropriate by the JF cannot be covered by the grant and the grantee must return the cost to the JF.

#### **D. Project Sheet (II): Grant for Printing and Binding of *IRODORI: Japanese for Life in Japan* [JN-NK**

##### **2026 D(II)]**

- 1 Contents of the Project:
  - (1) The expected period of printing and binding of IRODORI:  
Please describe the expected period of printing and binding of IRODORI.
  - (2) Details of the printing and binding of IRODORI:  
Please indicate the expenses of printing and binding (the cost per book, the number of books printed and bound, and the total amount, etc.), consistent with the estimate: "Starter," "Elementary 1," and "Elementary 2".
  - (3) Utilization of the printed and bound version of IRODORI:  
Please describe how you plan to use the printed IRODORI for Japanese language education for Japanese-language learners seeking to live and work in Japan, including the method of use and the number of students expected to use the printed IRODORI.
  - (4) Proposed schedule of using the printed and bound version of IRODORI:  
Please describe the plan for using the printed and bound version of IRODORI (period, activities, IRODORI to be used, number of users, and purpose of utilization).
- 2 Project Evaluation:
  - (1) Expected outcome and effects:  
Please specify the following; how the project will motivate Japanese-language learners seeking to live and work in Japan, how it will help to enhance the language level of students and teachers at the applying institution and in the country/region concerned, and how it will lead to the further development of Japanese-language education. Please use specific figures wherever possible.  
(Example: how the effects of the program will lead to increases in the anticipated number of Japanese-language teachers and students, increases in the number of people passing the JFT-Basic or Japanese-Language Proficiency Test, or increases in the number of students seeking to work and live in Japan, etc.)
  - (2) Method of evaluating outcomes and effects:  
Please describe the specific methods that will be used to evaluate the expected outcomes and

effects described in (1) above after the project has been implemented.

(Example: implementation of mock tests, conducting questionnaires, or evaluation by program evaluators, etc.)

(3) Method of sharing and disseminating outcomes and effects:

Please describe the specific methods that are planned to be used to share and disseminate the expected outcomes and effects described in (1) above after the project has been implemented to students and teachers in the applying institution/group and the country/region concerned.

(Example: online publication of outcomes, distribution of report, etc.)

3 Required Supporting Documents:

Please submit a copy of the estimate issued by a printing company certifying the cost required for printing and binding of IRODORI.