

外交官・公務員研修
スピーチと プレゼンテーション クラス概要
SPEECH&PRESENTATION

(学習者用)

Purpose

- (1) to be able to make basic oral presentation about specific topics related with you or your country, society, culture.
- (2) to improve oral communication skills through talking about various topics utilizing specific vocabulary and expressions.
- (3) to get skills of effective speech presentation.

Textbook

“しょきゅう 初級 にほんご からの日本語スピーチ”

Schedule and topics

1月 8日(木)	Orientation	L1 festival
1月 15日(木)	L1 speech	L2 geography, people, and religion
1月 22日(木)	L2 speech	L3 my job
2月 5日(木)	L3 speech	L4 sightseeing
2月 12日(木)	L4 speech	L5 industry and trade
2月 19日(木)	L5 speech	L6 bilateral relation
3月 4日(木)	L6 speech	preparation for presentation1
3月 11日(木)	Preparation for presentation2(individually)	
3月 18日(木)	Presentation	
3月 25日(木)	Feed back (individually)	

* You are supposed to give speech 2-3times in class, and once in final presentation.

* Japanese guests will come on final presentation on March 18th.

Activities

In class

- Look at the flowchart to know the topic, speech structure and discourse markers.
- Talk about the topic through Q&A utilizing vocabulary and useful expressions.
- Listen to the sample speech and make image of your own speech

After class

- Write a speech draft every week and submit it to the teacher by next class.

<Those who give speech next week>

- Write a speech draft and bring it to the teacher on the appointed day to get correction and model tape from the teacher.
- Practice with the model tape and memorize your speech. Prepare speech memo, handouts, pictures, map, chart etc.

Next class

- Speech presentation(Video Recorded)
- Q&A about the speech(Video Recorded)
- Watch your speech on Video with the teacher to look back on your presentation and get feedback for your speech presentation

Evaluation

Participation to the conversation, Q&A in the class

Speech draft (every week)

Preparation and performance of the speech