**D．事業内容書(III)　教材購入助成**

**Project Sheet (III) Teaching Materials Purchase Grant**

1. **事業概要　Project Summary**

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| 申請総額 Total requested amount | 通貨： Currency |  | 金額： Amount |  | |
| 購入予定教材点数 Planned number of items |  | | 点／Items | |
|
| 利用予定者数 Expected number of users |  | | 名／Persons | |

1. **現在の保有教材（すでに電子書籍を利用している場合は、利用しているシステム、サービス等）**

**Quantity and Condition of Materials Owned by the Applicant (Including e-book systems and services, if any)**

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| 図書教材  （電子書籍）  Printed materials  (E-books) | | 視聴覚教材  Audio-visual materials | | その他教材  Other materials  （例：折り紙、浴衣、けん玉） （e.g. Origami, Yukata, Ken-dama） | |
|  | |  | |  | |
|  | 冊／Books |  | 点／Items |  | 点／Items |
| 教材の現状　Actual condition of materials | | | | | |
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1. **申請理由　Reason for Application**

教材購入の必要性 Need for purchasing teaching materials

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1. **実施詳細　Details**

（1）購入準備、実際の調達方法（購入から輸送まで）、購入後の活用計画等、時系列に沿って具体的に記入してください。  
Write a summary of the schedule of your purchase of teaching materials, in chronological order, including advance preparations, the means of procurement (from purchase to shipping), your plans for use.

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| --- | --- |
| 年月日 Date | 活動内容 Activities |
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（2）日本語教育における教材の利用方法 Utilization of teaching materials

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（3）教材の保管・管理方法 The way of storing and managing the materials

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1. **事業の評価　Evaluation**
   1. 期待される成果及び効果（可能な範囲で数量的指標も用いて説明してください。）  
      Expected outcomes and effects（Please describe using quantitative indicators as much as possible.）

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* 1. 成果及び効果の評価方法 Evaluating methods

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* 1. 成果及び効果の周知・還元方法　Method to disseminate and pass on outcomes and effects

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1. **添付書類 Attachment**
2. または（２）いずれかを添付してください（必須）。

Please attach either (1) or (2) (required).

* 1. 助成金をJFから直接受け取り、書店に支払いをする場合

If the applying institution will receive the grant directly from the Japan Foundation and pay to bookstores;

* 購入予定教材リスト List of materials the institution plans to buy [JN-FK2025D(III)教材リストList of materials]
  1. 助成金をJFから直接受け取らず、助成金の受領を日本国内の出版社・書店・電子書籍取り扱いサービス会社に委任する場合  
     If the applying institution will NOT receive the grant directly from the Japan Foundation and the grant is to be remitted to a publisher, the bookstore, or the e-book supplier in Japan;
  + 日本国内の出版社・書店・電子書籍取り扱いサービス会社が発行した購入予定教材の見積書の写し  
    A copy of the estimate of teaching materials to be purchased issued by the publisher, bookstore, or e-book supplier in Japan
* **全ての収入・支出の証憑は5年間保存し、JFが要求した際は速やかに提出してください。**

**\* Be sure to preserve the documented evidence of all revenues and expenditures of the project for five years and promptly submit them upon request from the Japan Foundation.**