**Japan Foundation Southeast Asia Partnership Program (JFSEAP)**

**Visiting Fellowship (Inbound) for fiscal 2025**

**(Form D) Confidential Reference Letter**

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| **Section 1 – to be completed by the Applicant before passing to referee** |

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| Applicant full name |  |
| Applicant E-mail |  |

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| **Section 2 – to be completed by the referee** |

The person named above wishes to apply for the Japan Foundation Southeast Asia Partnership Program (JFSEAP) Visiting Fellowship (Inbound). The applicant would like you to write a letter of reference.

Please assess the applicant’s competence to carry out the proposal, as well as the importance and impact of the project, and describe the relationship between you and the applicant in the specialized field.

**Please fill out and send this form to** [**jfseap\_vf@jpf.go.jp**](mailto:jfseap_vf@jpf.go.jp) **by December 2, 2024 (Mon) 23:59 (JST). References must be submitted directly by the referee/recommender.** **Please include applicant name in the subject line of the email.**

This reference form will be used only for the selection process. For more information on the Japan Foundation’s privacy policy, please visit the following website: <https://www.jpf.go.jp/e/privacy/>

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| Referee’s full name |  |
| Present position |  |
| Department |  |
| Institution |  |
| Email |  |
| Date |  |

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| 1. What capacity (eg. supervisor, colleague etc.) have you known the applicant? |
| 2. How long have you known the applicant (years/months)? |
| 3. How do you rate the applicant’s academic ability?  Outstanding (Top 5%)  Excellent (6%-15%)　  Good (16%-30%)　  Average (31%-50%)　  Poor (Lower than 50%) |
| 4. If you have read the applicant's proposal to this fellowship, how do you evaluate the feasibility and the importance of the applicant's proposed project?  Outstanding (Top 5%)  Excellent (6%-15%)　  Good (16%-30%)　  Average (31%-50%)　  Poor (Lower than 50%)  Have not read the proposal |
| 5. What overall level of support do you give this application?  Wholehearted  Very strong 　  Strong 　  Reserved 　  None |

Please provide detailed comments in support of your responses above. Please feel free to add an extra page if necessary.

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